

Additional Topic¹ Allocation Form

Submitter name	
Submission number	
Further submission number	
Date	

This form is to be completed by submitters who wish to have their submissions allocated to additional hearing topics. Please use the [Guide to creating topic and subtopic parties lists](#) to determine your current hearing topics.

You must send your Additional Topic Allocation Form (Form) to the Hearing Advisor npsudhearings@aucklandcouncil.govt.nz, as soon as possible or no later than 10 working days before the council's evidence is due.

On receipt of your Form, the Independent Hearing Panel (IHP) chair will determine whether to allow the request.

The IHP will make all Forms and its decision available on the Independent Hearing Panel webpage.

Note: Submitters will retain allocation of original hearing topics whether or not the chair grants the request.

Additional Topic Allocation Criteria

The allocation request will only be permitted where:

- The primary submission is directly 'on' the requested topic, or if indirectly 'on' the requested topic reasons are to be provided why the additional allocation should be granted.
- The requested topic has not already been heard.
- The request is received no later than 10 working days prior to the council evidence exchange for the hearing topic (generally 25 working days before the hearing)
- The decision is consistent with the principles set out in [IHP Hearing Procedures](#) document dated December 2022 and any other Panel document.

Please complete the table(s) below:

¹ Topic in this context means topic or subtopic depending on specificity of the request.

Request 1

Submission point number (if any)	
Requested topic allocation	
Requested subtopic allocation	
Reasons	
Text of submission 'on' the topic	

Request 2

Submission point	
Requested topic allocation	
Requested subtopic allocation	
Reasons	
Text of submission 'on' the topic	

You are welcome to attach additional pages if more space is required.

Panel Decision – if granted in part, please specify below.

Granted	Declined	Date:	Signature: 
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Reason:

The requested topic has not been heard. The requests were received more than 10 working days prior to the council's exchange of evidence.

The request is declined while the submission point is 'on' the topic, the submitter is already allocated to Topic 013 Qualifying Matters (additional) via their submission point 2020.1. No additional allocation is necessary as the submitter will be heard at the appropriate hearing.